

University Leaves - Quick Reference Guide

Leave	Univ/Agency Paid *	Sick	Vacation	Floating Holiday	Holiday	Parental	Shared Benefits	Workers Comp	Unpaid
Blood / Blood Platelet Donor	✓								
Disability	✓								
Disaster Service Volunteer	✓		X	X					
Election Judge Leave	✓		✓X	X					✓X
Family Military Leave									✓
Family and Medical Leave and University Family Medical Leave									
Birth/Adoption/Foster Care Placement of a Child		✓	✓	✓	✓	✓			✓
Care of a Covered Servicemember with a Serious Injury or Illness		✓	✓	✓	✓				✓
Qualifying Exigency of a Child, Spouse, Parent, or Next of Kin			✓	✓	✓				✓
Serious Health Condition of a Spouse, Parent, or Next of Kin		✓	✓	✓	✓				✓
Serious Health Condition of an Employee		✓	✓	✓	✓		X	✓X	✓
Funeral / Bereavement	✓	X	X	X					
Holiday	✓								
Reduced Service Days			✓	✓					✓
Illinois Volunteer Emergency Worker Job Protection Act			X	X					✓
Jury Duty	✓								
Military Leave	✓								X
Organ/Bone Marrow Donor	✓	X	X	X					
Parental	✓					✓			
Pregnancy (Civil Service Only)		✓	✓	✓					✓
School Conference and Activity Leave (Civil Service Only)			✓						X
Shared Benefits		X	X	X			✓		
Sick		✓	✓	✓					
Special Leave for Civil Service Employees									✓
University Family Medical Leave		✓	✓	✓	✓				✓
Vacation			✓	✓					
Victims Economic Security and Safety		✓	✓	✓	✓				✓
Voting - General or Special Election	✓								
Voting - Primary Election			X	X					✓
Workers Comp								✓	

✓ First Option

X Possible Secondary Option

* These are University paid leaves and do not require employee's to use their own benefit. If leave is extended beyond the entitlement granted by the University policy, accrued leave benefits may be used to extend the leave with unit approval. When applicable, this has been designated above.

Earn Codes

Long Description	Code	BLD	DIS	DSV	EJL	FML	FMLA	FB	HOL	RSD	IVEW	JUR	MIL	OBMD	PAR	PREG	SCAL	SB	SICK	SLCSE	UFML	VAC	VESSA	VGSE	VPE	WC
Compensatory Time Used	CMR			X	X		X	X		X	X			X		X	X		X		✓	X	X		X	
Compensatory Time Used	CMU			X	X		X	X		X	X			X		X	X		X		✓	X	X		X	
Excused Absence W/O Pay	AUP										✓															
Disaster Serv Volunteer Leave	DVL			✓																						
Family Leave Floating Holiday	FMF		✓				✓											X								
Family Leave Holiday (FMLA)	FMH		✓				✓											X								
Family Leave Holiday (RDG)	FHR		✓				✓											X								
Family Leave Sick	FLS		✓				✓											X								
Family Leave Sick(rdg)	FSR		✓				✓											X								
Family Leave Unpaid (FMLA)	FLU		✓				✓											X								
Family Leave Vacation	FLV		✓				✓											X								
Family Leave Vacation(Rdg)	FVR		✓				✓											X								
Family Lv (FMLA) Unpaid (Rdg)	FLE		✓				✓											X								
Floating Holiday	FLH			X	X		✓	X	✓	X	X			X				X	✓		✓	✓		X	X	
Floating Holiday -(Rdg)	FLR			X	X		✓	X	✓	X	X			X				X	✓		✓	✓		X	X	
FMLA Floating Holiday (RDG)	FFR		✓				✓											X								
FMLA Parental Leave	FPL						✓								✓											
FMLA Parental Leave(rdg)	FPR						✓								✓											
FMLA/VESSA Leave Float Holiday	CVF		✓				✓											X						✓		
FMLA/VESSA Leave Holiday	CVH		✓				✓											X						✓		
FMLA/VESSA Leave Sick	CVS		✓				✓											X						✓		
FMLA/VESSA Leave Unpaid	CVU		✓				✓											X						✓		
FMLA/VESSA Leave Vacation	CVV		✓				✓											X						✓		
FMLA/VESSA Lv Float Hol (RDG)	CFR		✓				✓											X						✓		
FMLA/VESSA Lv Sick (RDG)	CSR		✓				✓											X						✓		
FMLA/VESSA Lv Unp (RDG)	CUR		✓				✓											X						✓		
FMLA/VESSA Lv Vac (RDG)	CVR		✓				✓											X						✓		
FMLA-VESSA Lv Hol (RDG)	CHR		✓				✓											X						✓		
Funeral Leave	FNL							✓																		
Funeral Leave	FNR							✓																		
Holiday	HOL								✓												✓					
Holiday w/o Pay	HLN								✓												✓					
Jury Duty	JRR											✓														
Jury Duty	JUR											✓														
Leave Without Pay	LWP				X	X				X			X			X	X				✓				✓	
Leave Without Pay	LWR				X	X				X			X			X	X				✓				✓	
Maternity Leave No Pay	MLN															✓										
Maternity Leave Sick	MLS															✓										
Maternity Leave Vacation	MLV															✓										
Military Family Leave	MFL						✓																			
Military Leave	MIL												✓													
Military Leave	MLR												✓													
Military Leave-Emerg	MLE												✓													
Military Leave-No Pay	MLU												✓													
No Pay Status (rdg)	NPR					X				X			X			X	X				✓					
Organ Donor 1(organ/marrow)	OD1													✓												
Organ Donor 2(blood/plates)	OD2	✓																								
Paid Parental Leave(not FMLA)	PLA														✓											
Paid Parental Leave(not FMLA)	PLR														✓											
Shared Benefits	SBN						X																			
Sick Leave - No Pay	SLN							X						X		X		X	✓							
Sick Pay Non-Comp (rdg)	SNR							X						X		X		X	✓		✓					
Sick Pay Non-Compensable	SNC							X						X		X		X	✓		✓					
Sick Pay Non-Cum Non-Comp	SNN							X						X		X		X	✓		✓					
SickPay Non-Cum-Comp(rdg)	SRR							X						X		X		X	✓		✓					
Vacation	VAC			X	✓			X		X	✓			X		X	✓	X	✓		✓	✓		X	X	
Vacation (rdg)	VAR			X	✓			X		X	✓			X		X	✓	X	✓		✓	✓		X	X	
VESSA Leave Float Hol (RDG)	VFR																						✓			
VESSA Leave Floating Holiday	VLF																						✓			
VESSA Leave Holiday	VLH																						✓			
VESSA Leave Holiday (RDG)	VHR																						✓			
VESSA Leave Sick	VLS																						✓			
VESSA Leave Sick (RDG)	VSR																						✓			
VESSA Leave Unpaid	VLU																						✓			
VESSA Leave Unpaid (RDG)	VUR																						✓			
VESSA Leave Vacation	VLV																						✓			
VESSA Leave Vacation (RDG)	VVR																						✓			
Voting Leave	VOT																							✓		
Worker's Comp-No Pay	WCN						X																			✓
Worker's Comp-No Pay(rdg)	WNR						X																			✓
Worker's Comp-Sick	WCS						X																			✓
Worker's Comp-Sick(rdg)	WSR						X																			✓
Worker's Comp-Vac (rdg)	WVR						X																			✓
Worker's Comp-Vacation	WCV						X																			✓

✓ First Option X Possible Secondary Option